



Transfer Articulation Agreement
Between
Mildred Elley
Business Management, A.O.S.
And
The College of Westchester
Business Administration, B.B.A. or
Business Administration-Management, B.B.A. (Online)

The purpose of this articulation agreement is to facilitate the transfer of students earning the Associate in Occupational Studies (A.O.S.) in Business Management degree program from Mildred Elley to The College of Westchester's Bachelor of Business Administration (B.B.A.) in Business Administration or in Business Administration-Management (online) degree programs.

Students will be granted a junior status with the acceptance of up to 65 degree credits (see attached course equivalencies summary) and the opportunity to pursue a B.B.A. degree in either Business Administration or Business Administration-Management (online), with an additional 55-57 credits earned, depending on the courses previously taken at Mildred Elley, in order to meet the required 120 credits. The following conditions will apply:

1. Students who transfer to The College of Westchester are required to meet admissions requirements contained in The College of Westchester's catalog in effect at the time of student contacting the college with the intent to transfer. Formal application to The College of Westchester is required and contacting CW at least one full semester in advance of intended enrollment is recommended.
2. A minimum 2.5 cumulative grade point average on a 4.0 grading scale is earned and the student is making satisfactory academic progress in their final semester courses prior to transfer and has studied full-time at Mildred Elley.
3. The student will fulfill the following BBA competency within the first year of the BBA program at The College of Westchester (see attached competency chart):
 - GEN157 Statistics – as a BBA Gen. Ed elective
4. If a student has previously earned a grade of D or lower in any of the BBA competencies at Mildred Elley, the student must complete the requisite competencies in the BBA program at The College of Westchester. These include:
 - English Composition I and II (or equivalent courses)
 - Financial Accounting I
 - An introductory computer course
 - Oral Communications
 - Principles of Marketing
 - Spreadsheet Applications (Excel)

5. The College of Westchester reserves the right to add, discontinue or modify its programs and policies at any time.
6. Both institutions agree to keep each other informed of program changes in a timely manner. In the event that either institution modifies or eliminates any of the courses or credits agreed to within this Agreement, The College of Westchester, in its sole discretion, may decline to accept credits for transfer with respect to those courses unless and until there is a mutually agreed upon amendment.
7. If credits are awarded by the other institution as experiential credit and/or credit awarded by exam, such as College Level Examination Program (CLEP), International Baccalaureate (IB) Program, Advanced Placement (AP), or UExcel Examinations, The College of Westchester will accept these credits however the student must provide the organization's official transcripts for the credits awarded by exam or the portfolio for any experiential credit.
8. Both institutions will use reasonable efforts to make appropriate personnel in their respective institutions aware of this Agreement and encourage them to support it.
9. Each institution acknowledges that the other is the exclusive owner of certain trademarks, logos and service marks. Each institution agrees not to use the Marks of the other for any purpose without prior written consent. The institutions hereby grant each other permission to refer to the name of the other institution and this agreement in each institution's official Catalog and website.
10. It is expressly understood that each institution is an independent school. Nothing herein shall create any joint venture, legal partnership, agency relationship or otherwise provide any authority of the one party to bind the other to any third party. Neither party may act in any way as the representative of the other, nor is either party authorized to incur any liability, obligation or expense on behalf of the other party.
11. This agreement constitutes the entire agreement and understanding between the parties relating to the subject matter it addresses and supersedes all other agreements, representations and understandings between the institutions.

This agreement becomes effective December 1, 2014, and can be modified or discontinued by written mutual consent as deemed necessary by either institution.

The undersigned attest that they are duly authorized to enter into this Agreement on behalf of their respective institution.

AUTHORIZATIONS:

The College of Westchester ♦ 325 Central Avenue ♦ White Plains, New York 10606
914-948-4442 ♦ fax: 914-948-5441 ♦ www.cw.edu

Mary Beth Del Balzo Date 11.12.14
Mary Beth Del Balzo, Sr Executive Vice President & Chief Operating Officer
The College of Westchester

Dr. Warren Rosenberg Date 11/12/14
Dr. Warren Rosenberg, Provost & Vice President of Academic Affairs
The College of Westchester

Dean Elley Date 10/28/14
Chief Academic Officer
[name] [title]
Mildred Elley

Dean Elley Date 11/4/14
Dean of Academics
[name] [title]
Mildred Elley

10/2014: mfb

Institution: Mildred Elley – New York City

Program: A.O.S. – Business Management

ME Courses	CW BBA-Bus Competencies	
ENG102 English Composition	GEN125 English Composition I	Satisfied by course equivalence
	GEN127 English Composition II	Satisfied by Writing Sample (Essay)
ACC110 Principles of Financial Accounting	ACC107 Financial Accounting I	Satisfied by course equivalence
ENG103 Oral Communications	GEN129 Oral Communications	Satisfied by course equivalence or by Degree completion
BM112 Business Organization & Mgmt	BUS103 Introduction to Business Ventures	Satisfied by course equivalence or by Degree completion
	GEN157 Statistics	Complete as BBA elective
BM217 Marketing	BUS112 Principles of Marketing	Satisfied by course equivalence
DLP100 Principles of Digital Literacy	OFT115 Emerging Info Technology	Satisfied by course equivalence or Test Out
DLP120 Spreadsheet and Database Applications	OFT127 Spreadsheet Applications Excel	Satisfied by course equivalence

Mildred Elley
AOS Business Management

To

The College of Westchester
Business Administration, B.B.A. or
Business Administration-Management, B.B.A. (Online)

Course #	Mildred Elley requirements	Cr.	The College of Westchester Parallel courses for which students will be rewarded credit		Cr.
			Course #	Course Title	
ENG102	English Composition	3	GEN125	English Composition I	3
ENG103	Oral Communications	3	GEN129	Oral Communications	3
PSY105	Introduction to Psychology	3	GEN161	Psychology	3
IL100	Principles of Information Literacy	1			
GS101	Freshman Seminar	2	ACE110	Transformative Learning	3
GS251A	Career Counseling Seminar	1			
ACC110	Principles of Financial Accounting	3	ACC107	Financial Accounting I	3
ACC225	Payroll Accounting	3			
xxxxxx	Restricted & General Elective(s)	12			
DLP100	Principles of Digital Literacy	1	xxxxxx	Open Electives	17
DLP105	Document Processing	3			
ACC118	Computerized Accounting Applications	3	ACC131	Computerized Accounting I	3
BM213	Human Resource Management	3	BUS123	Human Resource Management	3
PL116	Business Law	3	BUS150	Business Law	3
ACC120	Principles of Managerial Accounting	3	ACC221	Cost Accounting I	3
BM112	Business Organization and Management	3	BUS103	Introduction to Business Ventures	3
BM200	Customer Service and Sales Management	3	BUS230	Principles of Selling	3
BM263	Internship	3	BUSxxx	Business elective	3
BM217	Marketing	3	BUS112	Principles of Marketing	3
DLP110	Word Processing and Presentation Applications	3	OFT122	Office Applications: Microsoft Word & PowerPoint	3
DLP120	Spreadsheet and Database Applications	3	OFT127	Spreadsheet Applications (Excel)	3
	Total	65			65

