# Transfer Guide



Mildred Elley AOS Business Management to Excelsior College BPS Business and Management

Revision: January 2019

This program plan outlines how students can transfer from the **Mildred Elley AOS Business Management** degree program to the **Excelsior College BPS Business and Management** program. Upon completion of the **AOS Business Management** degree, the following credits will apply for students enrolling in the Excelsior College **BPS Business and Management** program.

Mildred Elley Credits	Eventsion College Requirements		Semester Hours
GS 102: Freshman Seminar	3	N/A	0
DLP 100: Principles of Digital Literacy	1	Free Elective	1
BM 112: Business Organization & Management	3	N/A	0
ENG 102: English Composition	3	Written English Requirement	3
DLP 105: Document Processing	3	Professional Component - Computer Application <u>AND</u> Professional Component Elective/Free Elective	3
DLP 110: Word Processing and Presentation Applications	3	Professional Component - Computer Application <u>AND</u> Professional Component Elective/Free Elective	3
ACC 110: Principles of Financial Accounting	3	Professional Core - Accounting	3
DLP 120: Spreadsheet and Database Applications	3	Professional Component - Computer Application <u>AND</u> Professional Component Elective/Free Elective	3
ACC 120: Principles of Managerial Accounting	3	Professional Component Elective/Free Elective	3
ACC 225: Payroll Accounting	3	Professional Component Elective/Free Elective	3
PL 116: Business Law	3	Professional Component Elective/Free Elective	3
ACC 118: Computerized Accounting Applications	3	Professional Component Elective/Free Elective	3
ENG 103: Oral Communications	3	Humanities Requirement	3
BM 200: Customer Service & Sales Management	3	Professional Component Elective/Free Elective	3
Restricted Elective Recommend BM 240: Entrepreneurship	3	Professional Component Elective	3
BM 213: Human Resource Management	3	Business & Management Core - Human Resource Management	3
General Elective Recommend BM 230: Project Management	3	Professional Core - Project Management	3
GS 251A: Career Counseling Seminar	1	N/A	0
BM 217: Marketing	3	Business & Management Core - Marketing	3
PSY 105: Introduction to Psychology	3	Social Sciences/History Requirement	3
LAS: Liberal Arts Elective	3	Free Elective	3
BM 263: Internship	3	Professional Component Elective/Free Elective	3
General Elective	3	Free Elective	3
Total Credits Required for Associate	65	Total Credits Accepted from Associate	58

Credits Beyond The Associate That Can Be Transferred OR Taken At Excelsior				
Additional Credits	Semester Hours	Excelsior College Requirements		
Written English	3	Written English Requirement		
PHI 100: Ethics, Morality & Values	3	Humanities		
College Algebra OR Statistics	3	College Algebra/Statistics Requirement		
Mathematics Electives	3	Mathematics Requirement		
Natural Sciences Electives	3	Natural Sciences Requirement		
Free Electives	13	Free Elective Requirement		

28

<sup>\*</sup> Additional credits may be completed at Mildred Elley or a regionally accredited institution of higher education.

Credits To Be Taken At Excelsior College ***				
Excelsior College Requirements	Semester Hours			
INL 102: Information Literacy	1			
BUS 323: Business Ethics *	3			
BUS 311: Organizational Behavior **	3			
BUS 452: Business Leadership	3			
BUS 315: Labor Relations	3			
BUS 341: Management Concepts and Applications	3			
BUS 350: Principles of Finance	3			
BUS 480: Global Business Strategy	3			
Upper Level Arts & Sciences Electives	3			
Upper Level Electives	6			
BUS 490: Integrated Business and Management Assessment Capstone  NOTE: The Capstone MUST be completed at Excelsior	3			
Total Credits	34			

<sup>\*</sup> Meets Ethics & Upper Level Arts & Sciences elective

<sup>\*\*\*</sup>The above credits (with the exception of the Capstone course) may also be transferred in or taken at another 4-year regionally accredited institution.

Evaluation Summary	Semester Hours
Credits Accepted from Associate Degree	58
Additional Credits beyond the Associate Degree	28
Credits from Excelsior *	34
Total Credits Required for Bachelor's Degree	120

<sup>\*</sup> Students are required to take a minimum of 12.00 online course credits from Excelsior to qualify for partner pricing.

NOTE: Excelsior College reviews every student individually and this guide is just a sample scenario. Actual requirements will be dependent on the courses a student transfers to Excelsior.

# What are Arts and Sciences?

We offer the following definitions to help you make these determinations. Remember, however, that before you pay to take a course or examination you should always consult with your advisor to make sure that it will help meet your degree requirements.

#### Humanities

Humanities subjects focus on developing knowledge and skills in critical reading, logical thought, and esthetic appreciation. Here are some subject areas typically classified as Humanities:

Art, Philosophy, Music, Foreign Language, Literature, Theater, Ethics, Speech, Religion, Communication

## Social Sciences and History

Social Sciences and History subjects focus on individuals and society and the processes individuals use to order their world. Here are some subject areas typically classified as Social Sciences and History:

Psychology, Economics, Sociology, Geography, Political Science, History, Anthropology

### Natural Sciences and Mathematics

Natural Sciences and Mathematics subjects focus on understanding the natural world and problem-solving processes. Here are some subject areas typically classified as Natural Sciences and Mathematics:

Anatomy and Physiology, College Algebra, Microbiology, Calculus, Chemistry, Genetics, Biology, Physics

<sup>\*\*</sup> Meets Organizational Behavior & Upper Level Arts & Sciences elective