

ARTICULATION AGREEMENT
Between
Mildred Elley And
Albany, Schoharie, Schenectady, Saratoga BOCES

In its effort to better prepare high school students for life after graduation, the traditional high school can no longer be treated as a self-contained unit. To meet the challenges of the 21st Century, high schools must collaborate with career & technical centers, universities, and colleges to improve the Rigor, Relevance, and Relationships of the high school experience.

In this agreement between Mildred Elley and Albany, Schoharie, Schenectady, Saratoga BOCES :

Rigor means that the basic high school curriculum is augmented with themed, small-learning communities (BOCES Career Pathways) that prepare students for the transition from high school to college to career.

Relevance stresses the importance of career pathway curricula that serve as foundations for post-high school majors, jobs, and careers.

Relationships deal with collaborations between high schools and institutions of higher education.

Partnerships with local colleges benefit high school students by:

Supporting students in the acquisition of core knowledge, skills, habits and attitudes needed for success in postsecondary education and the high-skilled workplace.

Engaging students in specific, career-related learning experiences that equip them to make well-informed decisions about their post-high school plans.

Preparing students, who may choose to enter the workforce directly after high school, with levels of skill and knowledge in a particular career pathway that is valued in the local marketplace.

Benefits of Articulation between Albany, Schoharie, Schenectady, Saratoga BOCES and Mildred Elley:

For Albany, Schoharie, Schenectady, Saratoga BOCES Students:

1. Earning both high school and college credits for the successful completion of a BOCES Career Pathway experience
2. Earning college credits without any tuition cost to students or parents
3. Easing the transition from high school to college via expedited admission to Mildred Elley
Enhancing self-esteem and self-confidence by accelerating the student's college experience

For Albany, Schoharie, Schenectady, Saratoga BOCES:

1. Meeting the NY State requirement of articulation agreements that have direct benefits to students
2. Creating the opportunity for expanded program scope and content by linking BOCES Career Pathway experiences with expedited admission to a related program of study in a career college
3. Providing for improved guidance, student placement and tracking of graduates

For Mildred Elley:

1. Allowing the college to present its programs to Albany, Schoharie, Schenectady, Saratoga BOCES students
2. Providing an opportunity for the college to participate in New York State Career & Technical Education reform

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Statement of Purpose:

The purpose of this articulation agreement is to provide an instrument that:

1. Enables students enrolled in selected Albany, Schoharie, Schenectady, Saratoga BOCES CTE programs:
 - A. To earn articulated Mildred Elley credits.
 - B. To make a smooth transition from high school to Mildred Elley
 - C. To exit the experience better prepared for the transition from high school to college to career.
2. Allows Mildred Elley College staff to interact with students in Albany, Schoharie, Schenectady, Saratoga BOCES.

Definition of Articulation:

1. Articulation is the process of mutually agreeing on high-school core competencies and performance levels transferable to college.
2. Articulation enables high school students to receive articulated college credit for achieving specific skills, knowledge, and competencies.
3. Articulation of competencies is agreed upon between the high school and the college.

Type of Agreement:

Articulated Program Completion

High School Program:

Cosmetology

Albany, Schoharie, Schenectady, Saratoga BOCES CTE Program

College Credit:

This document allows qualified students to receive up to 9 credit **hours of Mildred Elley articulated course credit** upon enrollment at Mildred Elley College **and** successful completion of one college semester.

Criteria:

All Albany, Schoharie, Schenectady, Saratoga BOCES students who have successfully completed an articulated CTE program and who have achieved 70% or higher average in BOCES courses in those programs are eligible to apply for articulated college credits by meeting the following criteria:

1. Students must provide a Letter of Recommendation from a Albany, Schoharie, Schenectady, Saratoga BOCES CTE teacher.
2. Students must meet Mildred Elley College admissions requirements.
3. Students must enroll in a two-year degree program as approved by the college.

Articles of Agreement:

1. For the purpose of this agreement, "Articulation" refers to the process that facilitates the transition of a student from high school to college.
2. Mildred Elley agrees to grant appropriate college credit consistent with its current policies.
3. All articulating students shall meet the entrance requirements of Mildred Elley and the intended college program of study.
4. Albany, Schoharie, Schenectady, Saratoga BOCES will provide a Competency Record (or Transcript) for articulating students certifying completion of the articulated BOCES CTE program.
5. A student must enroll at Mildred Elley within 12 months following high school graduation in order to be eligible for articulated college credit under this Agreement.
6. Articulated credits for the appropriate course(s) will appear on the student's Mildred Elley transcript upon the student's successful completion of one college semester.
7. **The college will not charge tuition or fees for the articulated credits.**
8. This Articulation Agreement shall be valid for the school years 2014 – 2015 through June 2019.
9. A student must have successfully completed the articulated BOCES program with an 70% or higher average in BOCES CTE courses.
10. Mildred Elley will provide a personal interview to each student interested in exploring this articulation. The interview will provide an overview and details of the following:
 - A. The college application process.
 - B. The financial aid application process.

Articulation Agreement Review and Changes:

Both parties will conduct a review of this Articulation Agreement and its procedures at least biennially (or more often if either party deems it necessary) by a review committee comprised of representatives from Albany, Schoharie, Schenectady, Saratoga BOCES and Mildred Elley.

After review by the committee, this agreement may be:

1. Maintained as originally structured, **OR**
2. Re-structured as agreed to by both parties, **OR**
3. Terminated at the request of either party.

Articulation Process:

1. Albany, Schoharie, Schenectady, Saratoga BOCES students who have successfully completed articulated Albany, Schoharie, Schenectady, Saratoga BOCES CTE programs become eligible to apply for articulated college credits for stipulated Mildred Elley courses.
2. To apply for articulated credits:
 - A. The student must complete a Mildred Elley Application for Admission.
 - B. The student must provide a BOCES Certificate of Program completion and an official transcript listing all BOCES courses.
 - C. The high school counselor must send the Application for Admission and final High School Transcript to the college admissions office.
3. When a student successfully completes a semester at Mildred Elley, credits for articulated courses will become part of the student's college transcript.
4. Students must have articulation paperwork completed and enroll at Mildred Elley within 12 months after high school graduation; otherwise this articulation agreement does not apply.
5. **Mildred Elley will not charge tuition or fees for articulated credits.**

**ARTICULATED COLLEGE CREDITS FOR ALBANY, SCHOHARIE, SCHENECTADY,
SARATOGA BOCES
COSMETOLOGY**

For the purpose of this articulation agreement college credits are defined as:

Articulated Credits: This document allows qualified high school graduates who have successfully completed the Albany, Schoharie, Schenectady, Saratoga BOCES **Cosmetology program** to apply for up to 9 hours of Mildred Elley Articulated Credits upon enrollment in a degree program at Mildred Elley and upon the successful completion of one college semester in that program.

Administrators, curriculum coordinators, and the respective faculties of both institutions:

1. have examined the program's scope, content, and curricula maps and deem them equivalent to college course work; and
2. have evaluated student core competencies and performance in the Albany, Schoharie, Schenectady, Saratoga BOCES program and deem them equivalent to college-level achievement.

Mildred Elley will grant up to 9 of **Articulated Credits** as listed in the chart below. To receive credit, students must enroll at Mildred Elley within 12 **MONTHS** of high school graduation.

ALBANY, SCHOHARIE, SCHENECTADY, SARATOGA BOCES COSMETOLOGY	EQUIVALENT Mildred Elley COURSES Up to a Maximum of nine credit hours
Eligible Albany, Schoharie, Schenectady, Saratoga BOCES students who successfully complete the Cosmetology program are eligible to apply for up to 9 Mildred Elley Articulated Credits as noted in the box to the right.	A College Dean will review the applicant's BOCES and high school transcripts and select courses from the list below. Courses must be appropriate to the student's intended program of study. BM 112 Business Organization and Management (3) BM 116 Organizational Behavior (3) BM 130 Personal Financial Management(3) BM 200 Customer Service and Sales Management(3)

Program Facilitation:

The student:

1. Interested students will notify their Albany, Schoharie, Schenectady, Saratoga BOCES **Cosmetology** teacher or their school counselor that they wish to participate in the Mildred Elley articulation program.
2. Students will complete a Mildred Elley **Application for Admission**.
3. Students, with assistance from high school counselors, will submit the required forms and an official high school transcript to the college.

Albany, Schoharie, Schenectady, Saratoga BOCES :

1. Albany, Schoharie, Schenectady, Saratoga BOCES counselors and **Cosmetology** teachers will inform students of the Mildred Elley Articulation Agreement and process.
2. Albany, Schoharie, Schenectady, Saratoga BOCES will allow Mildred Elley admissions staff to explain this articulation agreement and process to students.

Mildred Elley:

1. College staff will visit **BOCES** to explain this agreement and process.
2. Mildred Elley will provide a personal interview to each interested student.

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And

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**ARTICULATED ALBANY, SCHOHARIE, SCHENECTADY, SARATOGA BOCES CTE
PROGRAMS**

Cosmetology

APPROVALS:

Mildred Elley



Dr. Kenneth J. Clough
Chief Academic Officer

Date: 3/25/15

**Albany, Schoharie, Schenectady,
Saratoga BOCES**



Dr. Charles S. Dedrick
District Superintendent

Date: 4/20/15



Board Authorized Signature

John T. Phelan
Vice-President

Date: 4/20/15