



855 Central Avenue • Albany, NY 12206
 (518) 786-0855 ext. 1345 Phone
 (518) 786-0898 Fax
 www.mildred-elley.edu

REGISTRATION FORM – NOTARY PUBLIC COURSE

Questions? Call Michelle Paige at (518) 786-0855 ext. 1345 or email mpaige@mildred-elley.edu

Contact Information

First Name	Last Name	How did you hear about us?		
Home Address (No., Street, Apt.)		City	State	Zip
Home Phone Number () -	Cell/Mobile Phone Number () -	E-Mail Address (please spell clearly)		

Course Registration Information

<p style="text-align: center;">NOTARY PUBLIC COURSE FEBRUARY 4, 2012 at 8:00 am – 5:00 pm FEBRUARY 5, 2012 at 8:00 am – 1:00 pm ON-CAMPUS</p> <p style="text-align: center;"><input type="checkbox"/> General Public \$100</p> <p style="text-align: center;"><input type="checkbox"/> Mildred Elley Alumni or Staff* \$75</p> <p><i>*We will confirm that you are an alumnus or staff member.</i></p>	<p><i>This two-day, one-credit course is intended to successfully prepare you to pass the Notary Exam and to become a New York State Notary Public.</i></p> <p><i>Upon successful completion of this course, you will be able to explain the role of a notary public, correctly utilize common New York notarial law terminology, and apply major legal concepts that relate to serving as a Notary Public in the State of New York.</i></p> <p><i>This course will be conducted on-campus in an intensive lecture format and will incorporate multiple practice examinations.</i></p>
---	--

Payments & Deadlines

The cost includes your tuition and textbooks. No other supplies are required. Registration deadline is January 24, 2012. The refund deadline is January 27, 2012.

We are only accepting credit card payments for this course.

Card Type (circle one, these accepted)	Card Number	Cardholder Name	Expiration Date	Cardholder Signature (must sign)
Visa Mastercard Discovery AMEX				

Submit Registration Form

<p>Please fax or email this form to Michelle Paige at (518) 786-0898 or mpaige@mildred-elley.edu.</p> <p>An email or phone call will be sent confirming receipt of payment and acceptance into the course.</p> <p>You will receive your textbook on the first day of class.</p>	<p>College Use Only:</p>
---	--------------------------